



*Embassy of the United States of America*

U.S. Embassy Amman, Jordan  
March 28, 2016

Dear Prospective Quoter:

SUBJECT: Solicitation Number: S-JO100-16-Q-0016  
Fuel (Heating Oil) Delivery Services

The Embassy of the United States of America invites you to submit a quotation for Fuel (Heating Oil) delivery services for Embassy compound and residences.

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to U.S. Embassy Amman, GSO/Procurement Section, Attn: Shayna Michael - Contracting Officer or before 3:00 p.m., May 1, 2016. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Block 23
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 4, Evaluation Factors.
5. Make sure to attach the technical proposal in a separate envelope and the financial proposal in a different envelope.

Direct any questions regarding this solicitation to Shayna Michael by letter or by e-mail: [MichaelS@state.gov](mailto:MichaelS@state.gov)

Sincerely,

  
Shayna Michael  
Contracting Officer

